



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

www.winneconnewi.gov

AGENDA

Village Board

Tuesday, June 17th, 2025, 5:30 pm

Village Board Room, 30 S. 1st St., Winneconne

Call to Order

Roll Call: Olson, Bouras, Stelzner, Janikowski, Krings, Miller, Boucher

Pledge of Allegiance

Regular Business

Consideration and action to approve consent agenda and payment of bills:

- May 31, 2025, Treasurer's Report/Budget Comparisons
- May 2025, Check Register

Consideration and action to approve the amended April 23rd, 2025 Village Board Special Meeting minutes

Consideration and action to approve the May 20th, 2025 Village Board meeting minutes

Consideration and action to approve the May 23rd, 2025 Village Board Workshop meeting minutes

Communications

Public Participation

CLA Presentation

Administrator's Report

- **Business Update**
- **Operations Update**
- **Key Meetings & Events**
- **Finance Update**

Committee Reports

Beautification, Cemetery, Fire District, Historic Preservation, Library, Parks, Personnel & Finance, Plan Commission, Public Safety, Public Works

Old Business

New Business

Consideration and action to approve the Operator licenses as presented for the licensing year July 1, 2025 through June 30, 2027

Consideration and action to approve a Special Event Vending Permit for Sovereign State Days for July 17th through July 20th, 2025

Consideration and action to approve extending noise restrictions for Sovereign State Days until 1:00am on Saturday, July 19th and Sunday, July 20th, 2025

Consideration and action to approve a Temporary Class "B" picnic license for the Sovereign State Days for Thursday, July 17th to Sunday, July 20th, 2025

Consideration and action to approve the Personnel Grade and Step Program Policy

Consideration and action to approve the site plan for the St. Mary's Parish Center

Confirm next meeting

Tuesday, July 15, 2025, 5:30 pm – Village Hall Board Room

Adjourn

The Winneconne Municipal Center is accessible to the physically disadvantaged. If special accommodations are necessary, please contact the Village Hall at 920-582-4381 and we will make every effort to accommodate the requests.

Notice of this meeting was posted at the following locations: Village Hall, 30 S. 1st St., Winneconne, Premier Bank, 915 Main St., Winneconne, Winneconne Post Office, 34 S. 2nd St, Winneconne, Village website.

VILLAGE OF WINNECONNE, WISCONSIN
MONTHLY TREASURER'S REPORT
May 31, 2025

	<u>TOTAL CASH AND INVESTMENTS</u>	<u>Interest Earned</u>
Local Government Investment Pool	\$ 7,771,476.88	\$ 28,674.37
Premier Community Bank Checking - Bank Recon Balance	\$ 348,069.94	\$ 867.92
Subtotal Pooled Cash	<u>\$ 8,119,546.82</u>	
Premier Community Bank Library checking	\$ 1,616.23	\$ 0.02
Premier Community Bank Christmas fund	\$ 6,267.57	\$ 0.10
Petty Cash	\$ 1,050.00	
TOTAL VILLAGE CASH AND INVESTMENTS	<u>\$ 8,128,480.62</u>	<u>\$ 29,542.41</u>

CASH AND INVESTMENT DETAIL BY FUND

UNRESTRICTED CASH

General fund	\$ 1,532,828.06
Solid Waste/Recycling	\$ 253,453.18
Water Fund	\$ (34,529.98)
Water Fund - Tower repainting	\$ 221,203.63
Sewer Fund	\$ 1,539,904.13
Stormwater Fund	\$ 528,934.07
Petty Cash	\$ 1,050.00

RESTRICTED CASH

Library checking - restricted for Library	\$ 1,616.23
Christmas Crusade	\$ 6,267.57
Cemetery Care	\$ 94,991.98
Cemetery Perpetual Care	\$ 92,384.55
Sewer Equipment Replacement	\$ 240,618.27
ARPA Funds	\$ -
Beautification Funds	\$ 6,208.56
Park Donation Funds	\$ 1,255.68
Library Donations	\$ 21,234.88
Sewer Debt Service	\$ 231,356.17
Community Development (CDBG)	\$ 27,386.94
Debt Service - special assessments collected -future debt	\$ 153,427.80
Debt Service - current year levy for current year debt	\$ 755,465.47
TID No. 3	\$ -
TID No. 5	\$ 466,877.03
TID No. 6	\$ 248,270.28
TID No. 7	\$ -
TID No. 8	\$ (25,522.64)
TID No. 3,5,6	\$ (6,975.00)
Capital Projects	<u>\$ 1,770,773.76</u>
	<u>\$ 8,128,480.62</u>

* Interest earned moved to cemetery care fund quarterly

\$ -

Dated From: 1/01/2025
 Thru: 5/31/2025

Fund: All Funds

Account Number		Debit	Credit
101-00-11007-000-000	LIBRARY CHECKING	1,616.23	
101-00-11008-000-000	CHRISTMAS CRUSADE	6,267.57	
101-00-11111-000-000	POOLED CASH GENERAL FUND	1,532,828.06	
202-00-11111-000-000	POOLED CASH CEMETERY CARE	94,991.98	
203-00-11111-000-000	POOLED CASH CEM PERPETUAL CARE	92,384.55	
205-00-11111-000-000	POOLED CASH TID NO. 5	466,877.03	
208-00-11111-000-000	POOLED CASH TID NO. 3		
209-00-11111-000-000	POOLED CASH TID NO. 6	248,270.28	
210-00-11111-000-000	POOLED CASH TID NO. 7		
211-00-11111-000-000	POOLED CASH TID NO. 8		25,522.64
212-00-11111-000-000	POOLED CASH ARPA FUNDS		
213-00-11111-000-000	POOLED CASH TIF #3, 5, 6		6,975.00
219-00-11111-000-000	POOLED CASH LIBRARY DONATIONS	21,234.88	
221-00-11111-000-000	POOLED CASH BEAUTIFICATION	6,208.56	
222-00-11111-000-000	POOLED CASH PARK DONATIONS	1,255.68	
230-00-11111-000-000	POOLED CASH SOLID WASTE/RECYCL	253,453.18	
291-00-11111-000-000	POOLED CASH COMMUNITY DEVELOP	27,386.94	
301-00-11111-000-000	POOLED CASH DEBT SERVICE NEW	908,893.27	
500-00-11111-000-000	POOLED CASH GENERAL CAPITAL	1,770,773.76	
601-00-11111-000-000	POOLED CASH WATER UTILITY NEW	186,673.65	
602-00-11111-000-000	POOLED CASH SEWER UTILITY NEW	2,011,878.57	
603-00-11111-000-000	POOLED CASH STORMWATER	528,934.07	
101-00-11800-000-000	PETTY CASH - FRONT DESK	350.00	
101-00-11801-000-000	PETTY CASH - MP POOL	200.00	
101-00-11802-000-000	PETTY CASH - PD	500.00	
CASH AND MARKETABLE SECURIT		8,128,480.62	

Fund: 101 - GENERAL FUND

Account Number		2025 May	2025 Actual 05/31/2025	2025 Budget	Budget Status	% of Budget
101-00-40000-000-000	GENERAL REVENUE OFFSET	0.00	-1,824,467.88	-1,824,467.88	0.00	100.00
101-10-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	16,573.15	16,573.15	0.00	100.00
101-11-40000-000-000	GENERAL REVENUE ALLOCATION	0.00	573,664.61	573,664.61	0.00	100.00
101-12-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	23,974.68	23,974.68	0.00	100.00
101-14-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	617,098.59	617,098.59	0.00	100.00
101-15-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	125,356.35	125,356.35	0.00	100.00
101-17-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	161,692.03	161,692.03	0.00	100.00
101-18-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	42,089.29	42,089.29	0.00	100.00
101-19-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	164,108.27	164,108.27	0.00	100.00
101-20-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	67,765.51	67,765.51	0.00	100.00
101-22-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	32,145.40	32,145.40	0.00	100.00
GENERAL REVENUES ALLOCATION		0.00	0.00	0.00	0.00	0.00
101-01-41110-000-000	GENERAL PROPERTY TAXES	0.00	1,252,016.00	1,252,016.00	0.00	100.00
101-01-41310-000-000	TAXES FROM WATER UTILITY	0.00	0.00	90,000.00	-90,000.00	0.00
101-01-41320-000-000	TAXES FROM HOUSING AUTHORITY	0.00	13,288.95	13,138.00	150.95	101.15
TAXES		0.00	1,265,304.95	1,355,154.00	-89,849.05	93.37
101-01-43410-000-000	STATE SHARED REVENUES	0.00	0.00	308,665.00	-308,665.00	0.00
101-01-43411-000-000	PERSONAL PROPERTY STATE AIDE	9,028.41	9,028.41	3,500.00	5,528.41	257.95
101-01-43412-000-000	VIDEO SERVICE STATE AID	0.00	0.00	7,776.22	-7,776.22	0.00
101-15-43420-000-000	STATE SHARED FIRE INSURANCE	0.00	0.00	13,340.00	-13,340.00	0.00
101-01-43430-000-000	EXEMPT COMPUTER AID	0.00	0.00	4,872.66	-4,872.66	0.00
101-14-43521-000-000	POLICE STATE AID TRAINING	0.00	0.00	1,120.00	-1,120.00	0.00
101-17-43529-000-000	STATE GRANTS - SFTY	0.00	0.00	500.00	-500.00	0.00
101-17-43530-000-000	STATE TRANSPORTATION AID	0.00	129,614.34	235,000.00	-105,385.66	55.16
101-19-43720-000-000	LIBRARY AID WINNEBAGO COUNTY	0.00	126,454.00	126,454.00	0.00	100.00
INTERGOVERNMENTAL REVENUES		9,028.41	265,096.75	701,227.88	-436,131.13	37.80
101-11-44110-000-000	LIQUOR & MALT BEVERAGE LICENSE	3,553.75	3,653.75	3,500.00	153.75	104.39
101-11-44120-000-000	BARTENDER & LICENSES	1,010.00	1,135.00	1,500.00	-365.00	75.67
101-11-44130-000-000	CIGARETTE LICENSES	250.00	250.00	300.00	-50.00	83.33
101-11-44140-000-000	OTHER BUSINESS LICENSES	25.00	50.00	10.00	40.00	500.00
101-11-44220-000-000	DOG LICENSES	737.00	2,265.44	2,500.00	-234.56	90.62
101-11-44300-000-000	BUILDING PERMITS	11,308.40	19,273.40	25,000.00	-5,726.60	77.09
101-11-44400-000-000	ZONING PERMITS & FEES	550.00	1,679.60	2,000.00	-320.40	83.98
101-11-44910-000-000	OTHER PERMITS	200.00	400.00	5,000.00	-4,600.00	8.00
101-11-44920-000-000	CHARTER FRANCHISE FEES	2,939.42	6,415.68	8,000.00	-1,584.32	80.20
LICENSES AND PERMITS		20,573.57	35,122.87	47,810.00	-12,687.13	73.46
101-12-45110-000-000	COURT PENALTIES & COSTS	2,019.06	15,654.56	17,500.00	-1,845.44	89.45
101-14-45130-000-000	PARKING VIOLATIONS	528.00	1,565.00	5,000.00	-3,435.00	31.30
FINES, FORFEITS AND PENALTIES		2,547.06	17,219.56	22,500.00	-5,280.44	76.53
101-11-46110-000-000	CLERK-TREASURER FEES	150.00	840.00	1,500.00	-660.00	56.00
101-14-46210-000-000	POLICE FEES	1,072.85	3,932.07	1,500.00	2,432.07	262.14
101-19-46260-000-000	LIBRARY CHARGES	0.00	666.25	3,000.00	-2,333.75	22.21
101-17-46310-000-000	HWY CHARGES FOR SERVICE-MAINT	154.71	784.50	1,560.00	-775.50	50.29
101-22-46540-000-000	CEMETERY FEES & PERP CARE INT	2,105.00	7,305.00	12,500.00	-5,195.00	58.44
101-20-46720-322-000	MARBLE PARK RENTAL FEES	0.00	335.00	2,000.00	-1,665.00	16.75

Fund: 101 - GENERAL FUND

Account Number		2025	2025	2025	Budget Status	% of Budget
		May	Actual 05/31/2025	Budget		
101-20-46720-322-100	LAKE WINNECONNE RENTALS	-40.00	2,685.00	2,000.00	685.00	134.25
101-20-46720-322-200	WATERFRONT PARK RENTALS	0.00	275.00	500.00	-225.00	55.00
101-20-46730-000-000	MARBLE PARK SWIMMING REVENUES	285.00	625.00	45,000.00	-44,375.00	1.39
101-20-46730-312-600	MARBLE PRK REV CONCESSION	0.00	0.00	13,000.00	-13,000.00	0.00
101-20-46742-000-000	RECREATION SPONSOR FEES	150.00	150.00	150.00	0.00	100.00
101-20-46750-000-000	BOAT TRAILER PARKING PERMIT	10,111.91	21,605.63	55,000.00	-33,394.37	39.28
101-20-46752-000-000	PIER PASS	2,623.00	5,696.00	5,000.00	696.00	113.92
101-20-46755-000-000	BOAT SLIP REVENUE	0.00	9,185.00	8,000.00	1,185.00	114.81
PUBLIC CHARGES FOR SERVICES		16,612.47	54,084.45	150,710.00	-96,625.55	35.89
101-14-47221-000-000	SRO CHARGES FROM SCHOOL	19,314.53	38,629.06	81,191.00	-42,561.94	47.58
INTERGOV'T. CHARGES FOR SERV.		19,314.53	38,629.06	81,191.00	-42,561.94	47.58
101-01-48100-000-000	INTEREST ON INVESTMENTS	24,811.53	120,826.53	160,000.00	-39,173.47	75.52
101-11-48210-000-000	RENTS & LEASES	0.00	0.00	70,492.00	-70,492.00	0.00
101-17-48303-000-000	SALE OF PUBLIC WORKS EQUIPMENT	0.00	10,052.00	0.00	10,052.00	0.00
101-11-48400-000-000	INSURANCE RECOVERIES	1,046.00	1,046.00	0.00	1,046.00	0.00
101-14-48400-000-000	INSURANCE RECOVERIES	2,850.00	2,850.00	2,500.00	350.00	114.00
101-20-48500-000-000	FIREWORKS DONATIONS	0.00	13,500.00	16,500.00	-3,000.00	81.82
101-14-48500-000-000	DONATIONS POLICE	0.00	0.00	9,100.00	-9,100.00	0.00
101-11-48900-000-000	MISC INCOME	0.00	476.75	0.00	476.75	0.00
CAPITAL CONTRIBUTIONS		28,707.53	148,751.28	258,592.00	-109,840.72	57.52
Total Revenues		96,783.57	1,824,208.92	2,617,184.88	-792,975.96	69.70

Fund: 101 - GENERAL FUND

Account Number		2025 May	2025 Actual 05/31/2025	2025 Budget	Budget Status	% of Budget
101-10-51110-110-000	VILLAGE BOARD WAGES	0.00	9,500.00	13,000.00	3,500.00	73.08
101-10-51110-150-000	VILLAGE BOARD EMPL BEN	0.00	726.77	1,073.15	346.38	67.72
101-10-51110-210-600	AWARDS & MEMORIALS	0.00	296.20	500.00	203.80	59.24
101-10-51110-321-000	VILLAGE BOARD MEMBERSHIP DUES	0.00	1,530.03	1,500.00	-30.03	102.00
101-10-51110-330-000	VILLAGE BOARD TRAVEL & CONVENT	0.00	0.00	500.00	500.00	0.00
101-12-51210-110-000	MUNICIPAL COURT WAGES	2,517.37	7,041.16	21,912.80	14,871.64	32.13
101-12-51210-150-000	MUNICIPAL COURT BENEFITS	192.58	538.65	3,461.88	2,923.23	15.56
101-12-51210-210-500	MUNICIPAL COURT WITN FEE	0.00	0.00	500.00	500.00	0.00
101-12-51210-229-000	COURT SOFTWARE	0.00	0.00	500.00	500.00	0.00
101-12-51210-310-000	MUNICIPAL COURT OFFIC SUPPLIES	269.59	460.15	750.00	289.85	61.35
101-12-51210-311-000	MUNICIPAL COURT POSTAGE	0.00	0.00	500.00	500.00	0.00
101-12-51210-321-000	MUNICIPAL COURT DUES	0.00	205.00	200.00	-5.00	102.50
101-12-51210-330-000	MUNICIPAL COURT TRAV/LOD	0.00	264.01	500.00	235.99	52.80
101-12-51210-331-000	MUNICIPAL COURT TRAINING	0.00	800.00	1,000.00	200.00	80.00
101-12-51210-333-000	MUNICIPAL COURT COLLECT-LEXIS	0.00	0.00	2,000.00	2,000.00	0.00
101-12-51210-348-000	MUNICIPAL COURT MISC EXP	0.00	0.00	150.00	150.00	0.00
101-11-51300-210-000	LEGAL COUNSELING	4,745.00	7,530.00	40,000.00	32,470.00	18.83
101-12-51300-210-000	COURT LEGAL COUNSEL PRO SERV	720.00	3,345.00	10,000.00	6,655.00	33.45
101-11-51410-110-000	ADMINISTRATOR WAGES	5,742.51	19,715.95	39,655.00	19,939.05	49.72
101-11-51410-150-000	ADMINISTRATOR BENEFITS	790.05	2,896.85	9,470.00	6,573.15	30.59
101-11-51410-310-000	WCMA / ICMA DUES	0.00	0.00	300.00	300.00	0.00
101-11-51410-330-000	PROFESSIONAL DEVELOPMENT ADMIN	0.00	0.00	5,000.00	5,000.00	0.00
101-11-51410-348-000	ADMIN CELL PHONE REIMBURSEMENT	41.19	164.76	520.00	355.24	31.68
101-11-51420-110-000	CLERK WAGES	9,775.89	22,735.57	40,274.47	17,538.90	56.45
101-11-51420-150-000	CLERK BENEFITS	3,083.20	7,841.97	14,757.71	6,915.74	53.14
101-11-51420-321-000	WMCA DUES	0.00	65.00	75.00	10.00	86.67
101-11-51422-210-000	ACCOUNTING SOFTWARE SUBSCRIPT	0.00	4,150.00	6,000.00	1,850.00	69.17
101-11-51422-226-000	GENERAL ADMIN FLEX FEES	60.00	730.00	1,100.00	370.00	66.36
101-11-51422-227-000	GENERAL ADMIN EAP FEE	0.00	0.00	430.00	430.00	0.00
101-11-51422-310-000	OFFICE SUPPLIES- GEN ADMIN	241.51	1,159.86	3,000.00	1,840.14	38.66
101-11-51422-311-000	POSTAGE - GEN ADMIN	50.00	1,550.00	5,000.00	3,450.00	31.00
101-11-51422-312-000	PRINTING & PUBLISHING- GEN ADM	583.78	1,159.97	6,000.00	4,840.03	19.33
101-11-51422-312-100	LEGAL NOTICES - GEN ADMIN	0.00	0.00	500.00	500.00	0.00
101-11-51422-312-600	ECODE 360 ANNUAL MAINTENANCE	0.00	0.00	1,500.00	1,500.00	0.00
101-11-51422-340-000	PHOTO COPIER LEASES	514.14	2,848.87	6,400.00	3,551.13	44.51
101-11-51422-348-000	MISC EXPENSE - GEN ADMIN	575.72	1,174.78	4,500.00	3,325.22	26.11
101-11-51422-450-000	BANK SERVICE FEES	210.00	1,277.90	2,900.00	1,622.10	44.07
101-11-51423-110-000	CUSTOMER SERVICE REP WAGES	1,549.62	3,181.45	4,214.00	1,032.55	75.50
101-11-51423-150-000	CUSTOMER SERVICE REP BENEFITS	136.46	364.88	665.75	300.87	54.81
101-11-51430-730-000	MWR EXPENSE	92.16	175.31	4,000.00	3,824.69	4.38
101-11-51440-110-000	ELECTION WORKER WAGES	0.00	2,665.50	3,000.00	334.50	88.85
101-11-51440-312-000	ELECTION SUPPLIES	27.95	1,656.92	1,500.00	-156.92	110.46
101-11-51450-210-000	IT SUPPORT	-5,449.96	12,017.03	26,000.00	13,982.97	46.22
101-11-51450-210-123	WEBSITE HOSTING	0.00	0.00	2,700.00	2,700.00	0.00
101-11-51450-310-000	IT HARDWARE	0.00	0.00	1,000.00	1,000.00	0.00
101-11-51510-210-000	ANNUAL AUDIT & REPORTING	3,103.08	8,637.42	15,000.00	6,362.58	57.58
101-11-51520-110-000	TREASURER WAGES	5,653.86	19,411.59	39,000.00	19,588.41	49.77
101-11-51520-150-000	TREASURER BENEFITS	769.08	2,819.96	12,336.70	9,516.74	22.86
101-11-51520-210-000	FINANCIAL ADVISING	0.00	4,694.34	8,000.00	3,305.66	58.68
101-11-51520-321-000	MTAW DUES	0.00	60.00	150.00	90.00	40.00
101-11-51520-330-000	PROF DEVELOP TREASURER/CLERK	1,211.95	1,555.63	2,500.00	944.37	62.23
101-11-51530-210-000	PROPERTY ASSESSMENT	0.00	5,687.00	18,500.00	12,813.00	30.74

Fund: 101 - GENERAL FUND

Account Number		2025 May	2025 Actual 05/31/2025	2025 Budget	Budget Status	% of Budget
101-11-51540-200-000	BUILDING INSPECTION	0.00	504.00	0.00	-504.00	0.00
101-11-51600-220-000	MUNICIPAL CENTER PHONE	266.00	1,330.00	3,200.00	1,870.00	41.56
101-11-51600-221-000	MUNICIPAL CENTER ELECTRICITY	1,782.59	7,838.35	25,500.00	17,661.65	30.74
101-11-51600-224-000	MUNICIPAL CENTER WATER/SEWER	0.00	589.94	5,000.00	4,410.06	11.80
101-11-51600-225-000	MUNICIPAL CENTER INTERNET	0.00	63.52	200.00	136.48	31.76
101-11-51600-414-000	MUNICIPAL CENTER MAINTENANCE	1,115.78	7,772.04	9,000.00	1,227.96	86.36
101-11-51800-000-000	PROPERTY INLAND INSURANCE	0.00	18,196.80	15,397.60	-2,799.20	118.18
101-11-51810-000-000	GENERAL LIABILITY INSURANCE	0.00	6,934.50	10,540.20	3,605.70	65.79
101-11-51810-100-000	CRIME INSURANCE	0.00	1,184.00	1,184.00	0.00	100.00
101-11-51930-000-000	UNEMPLOYMENT INSURANCE	0.00	0.00	1,000.00	1,000.00	0.00
101-11-51931-000-000	WORKERS COMPENSATION INSURANCE	2,358.00	4,360.40	3,340.40	-1,020.00	130.54
101-11-51940-000-000	WORKING CAPITAL	0.00	0.00	85,996.73	85,996.73	0.00
GENERAL GOVERNMENT		42,729.10	211,409.03	544,355.39	332,946.36	38.84
101-14-52100-110-000	POLICE DEPT WAGES	35,902.66	137,842.83	362,389.00	224,546.17	38.04
101-14-52100-110-500	POLICE DEPT - PART TIME WAGES	13,904.00	38,404.96	77,000.00	38,595.04	49.88
101-14-52100-150-000	POLICE DEPT BENEFITS	16,619.92	64,558.81	185,420.78	120,861.97	34.82
101-14-52100-150-500	POLICE PART TIME BENEFITS	1,063.67	3,218.98	9,225.11	6,006.13	34.89
101-14-52100-210-000	POLICE DEPT IT SERVICES	-2,457.20	342.75	3,900.00	3,557.25	8.79
101-14-52100-220-000	POLICE DEPT PHONE	133.00	665.00	1,600.00	935.00	41.56
101-14-52100-225-000	POLICE DEPT AIRCARD/SQUAD PHON	258.25	1,291.22	3,500.00	2,208.78	36.89
101-14-52100-310-000	POLICE DEPT OFFICE SUPPLIES	81.72	335.17	700.00	364.83	47.88
101-14-52100-311-000	POLICE DEPT POSTAGE	0.00	11.38	300.00	288.62	3.79
101-14-52100-312-000	POLICE DEPT PRINT & PUBLIC	163.34	778.56	2,000.00	1,221.44	38.93
101-14-52100-321-000	POLICE DEPT DUES	175.72	1,569.10	1,395.00	-174.10	112.48
101-14-52100-330-000	POLICE DEPT TRAVEL/LODGING	0.00	874.94	500.00	-374.94	174.99
101-14-52100-331-000	POLICE DEPT TRAINING	0.00	1,502.71	3,500.00	1,997.29	42.93
101-14-52100-342-000	POLICE DEPT UNIFORMS	104.90	555.66	1,500.00	944.34	37.04
101-14-52100-342-300	POLICE DEPT BULLET PROOF VESTS	0.00	0.00	1,000.00	1,000.00	0.00
101-14-52100-343-000	POLICE DEPT GAS/DIESEL FUEL	1,285.29	4,986.77	15,000.00	10,013.23	33.25
101-14-52100-346-000	POLICE DEPT COMMUNITY PROGRAMS	0.00	39.48	1,500.00	1,460.52	2.63
101-14-52100-347-000	POLICE DEPT FLOCK/LEXIPOL	9,000.00	13,762.16	13,600.00	-162.16	101.19
101-14-52100-348-000	POLICE DEPT MISC EXPENSES	1,666.79	5,246.15	6,000.00	753.85	87.44
101-14-52100-351-000	POLICE DEPT VEHICLE MAINTENANC	0.00	1,335.22	4,000.00	2,664.78	33.38
101-14-52100-514-000	POLICE DEPT PROP & LIAB INSUR	0.00	5,577.60	6,798.90	1,221.30	82.04
101-14-52100-516-000	WORKERS COMPENSATION INSURANCE	0.00	4,004.80	6,680.80	2,676.00	59.94
101-14-52100-810-000	POLICE DEPT EQUIP OUTLAY	193.92	5,325.09	10,000.00	4,674.91	53.25
101-15-52200-600-000	FIRE DEPT COMBINED FIRE	0.00	30,130.00	60,259.55	30,129.55	50.00
101-15-52210-600-000	OSHKOSH AMBULANCE CONTRACT	0.00	0.00	78,436.80	78,436.80	0.00
PUBLIC SAFETY		78,095.98	322,359.34	856,205.94	533,846.60	37.65
101-17-53100-110-000	PUBLIC WORKS ADMIN WAGES	8,511.34	32,182.50	32,839.85	657.35	98.00
101-17-53100-150-000	PUBLIC WORKS ADMIN BENEFITS	2,033.84	7,714.51	11,783.27	4,068.76	65.47
101-17-53100-210-000	PUBLIC WORKS IT SERVICES	-2,457.20	242.80	0.00	-242.80	0.00
101-17-53100-310-000	PUBLIC WKS OFFICE SUPPLIES	86.38	392.22	3,000.00	2,607.78	13.07
101-17-53100-330-000	PUBLIC WKS TRAVEL/LODGING	0.00	0.00	2,500.00	2,500.00	0.00
101-17-53100-331-000	PUBLIC WKS TRAINING	0.00	816.88	9,280.00	8,463.12	8.80
101-17-53100-342-000	PUBLIC WKS UNIFORMS	114.34	734.08	2,000.00	1,265.92	36.70
101-17-53100-348-000	PUBLIC WKS MISC EXPENSES	337.23	1,836.72	25,500.00	23,663.28	7.20
101-17-53100-355-000	PUBLIC WKS DRUG TESTS	0.00	300.00	1,000.00	700.00	30.00
101-17-53100-362-000	PUBLIC WKS SAFETY EQUIPMENT	0.00	0.00	4,000.00	4,000.00	0.00

Fund: 101 - GENERAL FUND

Account Number		2025 May	2025 Actual 05/31/2025	2025 Budget	Budget Status	% of Budget
101-17-53150-110-000	BLDG & GROUNDS MAINT WAGES	3,517.93	19,140.22	35,355.00	16,214.78	54.14
101-17-53150-150-000	BLDG & GROUNDS MAINT BENEFITS	502.86	4,316.19	9,042.63	4,726.44	47.73
101-17-53150-310-000	BLGS SUPPLIES & MAINTENANCE	82.50	2,115.14	9,600.00	7,484.86	22.03
101-17-53230-220-000	GARAGE INTERNET	0.00	95.40	288.00	192.60	33.13
101-17-53230-221-000	GARAGE ELECTRIC	117.03	543.93	2,000.00	1,456.07	27.20
101-17-53230-222-000	GARAGE NATURAL GAS	173.20	2,358.33	4,000.00	1,641.67	58.96
101-17-53230-224-000	GARAGE WATER & SEWER	0.00	232.02	1,500.00	1,267.98	15.47
101-17-53240-110-000	PW FLEET & OTHER SERV WAGES	2,677.18	12,039.24	39,956.75	27,917.51	30.13
101-17-53240-150-000	PW FLEET & OTHER SERV BENEFITS	792.41	3,697.75	15,646.42	11,948.67	23.63
101-17-53240-230-200	PW MACHINERY	576.70	1,729.74	15,000.00	13,270.26	11.53
101-17-53240-343-000	PUBLIC WKS MACH GAS/DIES FUEL	419.11	1,820.94	10,000.00	8,179.06	18.21
101-17-53300-110-000	PW STREET WAGES	661.20	8,451.74	42,139.50	33,687.76	20.06
101-17-53300-150-000	PW STREET BENEFITS	225.06	2,815.83	15,128.71	12,312.88	18.61
101-17-53300-359-000	STREET MAINT CRACK SEALING	0.00	0.00	6,000.00	6,000.00	0.00
101-17-53314-350-000	SNOW & ICE REMOVAL EQUIP/PARTS	0.00	30.98	8,500.00	8,469.02	0.36
101-17-53314-371-000	SNOW & ICE REMOVAL SALT & BRIN	0.00	13,159.32	16,000.00	2,840.68	82.25
101-17-53316-356-000	STREET SIGNS AND BANNERS	255.74	255.74	1,000.00	744.26	25.57
101-17-53420-221-000	STREET LIGHTING ELECTRIC	7,581.30	15,250.74	45,000.00	29,749.26	33.89
101-17-53645-230-000	TREES BRUSH & WEED CONTROL	106.00	106.00	15,000.00	14,894.00	0.71
101-17-53932-000-000	PW PROPERTY INLAND INSURANCE	0.00	6,823.80	5,774.10	-1,049.70	118.18
101-17-53932-100-000	PW GENERAL LIABILITY INSURANCE	0.00	6,312.56	9,917.80	3,605.24	63.65
PUBLIC WORKS		26,314.15	145,515.32	398,752.03	253,236.71	36.49
101-22-54910-110-000	CEMETERY WAGES	4,345.38	8,202.93	29,111.59	20,908.66	28.18
101-22-54910-150-000	CEMETERY BENEFITS	1,006.66	2,130.87	7,683.81	5,552.94	27.73
101-22-54910-343-000	CEMETERY GAS/DIESEL FUEL	56.64	246.07	1,850.00	1,603.93	13.30
101-22-54910-348-000	CEMETERY MISC EXPENSES	317.00	4,367.00	3,500.00	-867.00	124.77
101-22-54910-350-000	CEMETERY EQUIP PARTS	99.99	99.99	1,500.00	1,400.01	6.67
101-22-54910-810-000	CEMETERY EQUIP OUTLAY	0.00	219.99	1,000.00	780.01	22.00
HEALTH AND HUMAN SERVICES		5,825.67	15,266.85	44,645.40	29,378.55	34.20
101-19-55110-110-000	LIBRARY WAGES	13,352.74	45,584.03	120,748.52	75,164.49	37.75
101-19-55110-150-000	LIBRARY BENEFITS	1,767.91	6,284.56	25,745.75	19,461.19	24.41
101-19-55110-230-100	LIBRARY CONTRACT SERVICES	0.00	19,154.65	19,154.00	-0.65	100.00
101-19-55110-310-000	LIBRARY OFFICE SUPPLIES	321.92	1,645.13	3,000.00	1,354.87	54.84
101-19-55110-311-000	LIBRARY POSTAGE	0.00	0.00	200.00	200.00	0.00
101-19-55110-312-000	LIBRARY PRINTING & PUBLISHING	554.48	1,389.85	3,900.00	2,510.15	35.64
101-19-55110-320-000	LIBRARY SUBSCRIPTIONS	541.75	1,069.99	1,300.00	230.01	82.31
101-19-55110-320-500	LIBRARY BOOKS	1,846.15	15,900.82	30,000.00	14,099.18	53.00
101-19-55110-320-501	LIBRARY AUDIO BOOKS	0.00	3,722.67	10,322.00	6,599.33	36.07
101-19-55110-320-502	LIBRARY VIDEOS	309.90	990.19	2,000.00	1,009.81	49.51
101-19-55110-323-000	LIBRARY PROGRAMMING	21.37	973.26	4,000.00	3,026.74	24.33
101-19-55110-330-000	LIBRARY TRAVEL & CONVENTIONS	0.00	0.00	1,000.00	1,000.00	0.00
101-19-55110-341-000	LIBRARY CLEANING SUPPLIES	0.00	85.93	200.00	114.07	42.97
101-19-55110-348-000	LIBRARY MISC EXPENSES	0.00	141.50	500.00	358.50	28.30
101-19-55110-414-000	LIBRARY FACILITY MAINTENANCE	0.00	0.00	70,492.00	70,492.00	0.00
101-19-55110-810-000	LIBRARY EQUIP OUTLAY	157.18	1,393.14	1,000.00	-393.14	139.31
101-11-55120-221-000	HIST SOCIETY ELECTRIC	339.83	2,498.96	5,000.00	2,501.04	49.98
101-11-55120-224-000	HIST SOCIETY WATER/SEWER	0.00	495.90	1,500.00	1,004.10	33.06
101-00-55140-000-000	DONATIONS COMMUNITY ROOM	0.00	0.00	15,500.00	15,500.00	0.00
101-20-55200-110-000	PARKS WAGES	5,343.67	11,760.97	39,084.90	27,323.93	30.09

Fund: 101 - GENERAL FUND

Account Number		2025 May	2025 Actual 05/31/2025	2025 Budget	Budget Status	% of Budget
101-20-55200-150-000	PARKS BENEFITS	1,118.20	2,678.16	9,674.60	6,996.44	27.68
101-20-55200-221-000	PARKS ELECTRIC	654.08	1,297.06	5,000.00	3,702.94	25.94
101-20-55200-224-000	PARKS WATER & SEWER	0.00	1,337.10	4,000.00	2,662.90	33.43
101-20-55200-230-100	PARKS CONTRACT SERVICES	2,065.05	5,359.55	10,000.00	4,640.45	53.60
101-20-55200-341-000	PARKS CLEANING SUPPLIES	265.66	436.63	3,500.00	3,063.37	12.48
101-20-55200-343-000	PARKS GAS/DIESEL FUEL	351.15	1,525.66	6,500.00	4,974.34	23.47
101-20-55200-348-000	PARKS MISC EXPENSES	173.12	354.00	9,000.00	8,646.00	3.93
101-20-55200-350-000	PARKS EQUIPMENT	709.03	855.79	8,000.00	7,144.21	10.70
101-20-55200-356-000	PARKS FACILITIES MAINTENANCE	1,127.82	2,394.53	24,000.00	21,605.47	9.98
101-20-55210-000-000	MSB/VENTEK FEES	2,992.00	3,231.90	5,300.00	2,068.10	60.98
101-20-55310-310-000	FIREWORKS SUPPLIES	0.00	14,500.00	17,500.00	3,000.00	82.86
101-20-55420-110-000	BEACH/BEACH HOUSE WAGES	375.67	665.40	46,222.20	45,556.80	1.44
101-20-55420-150-000	BEACH/BEACH HOUSE BENEFITS	110.41	155.91	4,045.81	3,889.90	3.85
101-20-55420-221-000	BEACH/BEACH HOUSE ELECTRIC	487.63	571.88	2,500.00	1,928.12	22.88
101-20-55420-225-000	BEACH/BEACH HOUSE INTERNET	0.00	95.40	288.00	192.60	33.13
101-20-55420-310-000	BEACH/BEACH HOUSE SUPPLIES/EXP	0.00	0.00	1,600.00	1,600.00	0.00
101-20-55420-310-100	BEACH/BEACH HOUSE CHEMICALS	0.00	0.00	1,200.00	1,200.00	0.00
101-20-55420-313-000	POOL CONCESSION SUPPLIES	0.00	0.00	12,000.00	12,000.00	0.00
101-20-55420-348-000	BEACH/BEACH HOUSE MISC EXPS	50.00	50.00	2,500.00	2,450.00	2.00
101-20-55420-810-000	SWIMMING EQUIP OUTLAY	199.99	199.99	3,000.00	2,800.01	6.67
CULTURE, RECREATION AND EDU.		35,236.71	148,800.51	530,477.78	381,677.27	28.05
101-18-56700-110-000	ECONOMIC DEVELOP WAGES	3,229.05	11,086.41	28,325.00	17,238.59	39.14
101-18-56700-150-000	ECONOMIC DEVELOP BENEFITS	488.88	1,792.56	6,764.29	4,971.73	26.50
101-18-56700-210-000	ECONOMIC DEVELOP PRO SERVICES	128.02	6,863.88	7,000.00	136.12	98.06
CONSERVATION AND DEVELOPMENT		3,845.95	19,742.85	42,089.29	22,346.44	46.91
101-11-59200-000-000	OPERATING TRANSFER OUT	0.00	0.00	200,659.05	200,659.05	0.00
OTHER FINANCING USES		0.00	0.00	200,659.05	200,659.05	0.00
Total Expenses		192,047.56	863,093.90	2,617,184.88	1,754,090.98	32.98
Net Totals		-95,263.99	961,115.02	0.00	-961,115.02	

POOLED CASH

Accounting Checks

Posted From: 5/01/2025 From Account:
Thru: 5/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	5/01/2025	DELTA DENTAL - ACH	414.58
	Manual Check	MAY DENTAL & VISION INSURANCE	
ACH	5/01/2025	AMAZON CAPITAL SERV - LIBRARY	331.52
	Manual Check	STICKY NOTES AND DRY ERASE MARKERS	
ACH	5/02/2025	EMPLOYEE BENEFITS CORPORATION	35.00
	Manual Check	MAY 2 PAYROLL	
ACH	5/02/2025	GREAT-WEST RETIREMENT SERVICES (EMPOWER)	150.00
	Manual Check	MAY 2 PAYROLL	
ACH	5/02/2025	EXPERT PAY CHILD SUPPORT	825.69
	Manual Check	MAY 2 PAYROLL	
ACH	5/02/2025	UNITED STATES TREASURY-FED W/H	10,063.82
	Manual Check	MAY 2 PAYROLL	
ACH	5/02/2025	ALLIANT ENERGY/WPL	3,815.08
	Manual Check	MARCH ENERGY BILL	
ACH	5/02/2025	ALLIANT ENERGY/WPL	371.03
	Manual Check	MARCH ENERGY BILL	
ACH	5/05/2025	CINTAS CORPORATION	1,231.50
	Manual Check	APRIL BILLING	
ACH	5/02/2025	NEOPOST	50.00
	Manual Check	POSTAGE	
ACH	5/06/2025	GORDON FLESCH CO INC	32.92
	Manual Check	COPIER USAGE FEES	
ACH	5/06/2025	GORDON FLESCH CO INC	341.71
	Manual Check	COPIER USAGE FEES	
ACH	5/12/2025	KWIK TRIP STORES	1,285.29
	Manual Check	FUEL CHARGES FOR APRIL	
ACH	5/12/2025	KWIK TRIP STORES	1,132.75
	Manual Check	FUEL CHARGES FOR APRIL	
ACH	5/12/2025	AMAZON BUSINESS - VILLAGE	3,274.75
	Manual Check	BRASS BALL VALVE	
ACH	5/14/2025	PAX8 ON BEHALF OF WINHAVEN LLC	627.99
	Manual Check	CLOUD SERVICES	
ACH	5/15/2025	AMAZON CAPITAL SERV - LIBRARY	282.03
	Manual Check	BOOKS	
ACH	5/15/2025	GROUP INSURANCE ETF-HEALTH INS	15,853.16
	Manual Check	JUNE INSURANCE	
ACH	5/15/2025	WISCONSIN DEPARTMENT OF REVENUE-WI W/H	3,151.85
	Manual Check	MAY 1 & 16 STATE W/H	

POOLED CASH

Accounting Checks

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Thru: 5/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	5/15/2025	GORDON FLESCH CO INC	14.76
	Manual Check	COPIER USAGE FEES	
ACH	5/15/2025	GFC LEASING	265.47
	Manual Check	COPIER LEASE	
ACH	5/16/2025	UNITED STATES TREASURY-FED W/H	10,011.11
	Manual Check	MAY 16 PAYROLL	
ACH	5/16/2025	GREAT-WEST RETIREMENT SERVICES (EMPOWER)	150.00
	Manual Check	MAY 16 PAYROLL	
ACH	5/16/2025	EMPLOYEE BENEFITS CORPORATION	35.00
	Manual Check	MAY 16 PAYROLL	
ACH	5/16/2025	EXPERT PAY CHILD SUPPORT	825.69
	Manual Check	MAY 16 PAYROLL	
ACH	5/16/2025	GFL ENVIRONMENTAL	72.19
	Manual Check	WASTE PICK UP WASTE WATER TREATMENT	
ACH	5/16/2025	GFL ENVIRONMENTAL	255.04
	Manual Check	WASTE PICK UP LAKE WINNECONNE PARK	
ACH	5/16/2025	GFL ENVIRONMENTAL	365.01
	Manual Check	WASTE PICK UP MARBLE PARK	
ACH	5/20/2025	EMPLOYEE TRUST FUNDS - WISCONSIN RETIREMENT	12,707.05
	Manual Check	APRIL REMIT	
ACH	5/20/2025	PETTY CASH	134.88
	Manual Check	PETTY CASH REPLENISHMENT	
ACH	5/22/2025	PETTY CASH	605.69
	Manual Check	REPLENISH PETTY CASH	
ACH	5/23/2025	ADVANCED DISPOSAL SERVICES INC.	18,003.63
	Manual Check	APRIL SERVICES	
ACH	5/23/2025	VISA - PREMIER COMMUNITY BANK	4,610.57
	Manual Check	APRIL VISA SPENDING	
ACH	5/27/2025	GORDON FLESCH CO INC	8.78
	Manual Check	COPIER USAGE FEES	
ACH	5/28/2025	GFC LEASING	302.85
	Manual Check	COPIER LEASE	
ACH	5/29/2025	AMAZON CAPITAL SERV - LIBRARY	597.97
	Manual Check	LIBRARY AMAZON PURCHASES	
ACH	5/29/2025	ALLIANT ENERGY/WPL	1,782.59
	Manual Check	APRIL ENERGY BILL	
ACH	5/29/2025	ALLIANT ENERGY/WPL	339.83
	Manual Check	APRIL ENERGY BILL	

POOLED CASH

Accounting Checks

Posted From: 5/01/2025 From Account:
Thru: 5/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	5/29/2025	ALLIANT ENERGY/WPL	290.23
	Manual Check	APRIL ENERGY BILL	
ACH	5/29/2025	ALLIANT ENERGY/WPL	3,766.22
	Manual Check	APRIL ENERGY BILL	
ACH	5/29/2025	ALLIANT ENERGY/WPL	770.68
	Manual Check	APRIL ENERGY BILL	
ACH	5/29/2025	ALLIANT ENERGY/WPL	4,934.88
	Manual Check	APRIL ENERGY BILL	
ACH	5/29/2025	ALLIANT ENERGY/WPL	18.11
	Manual Check	APRIL ENERGY BILL	
ACH	5/30/2025	UNITED STATES TREASURY-FED W/H	10,255.10
	Manual Check	MAY 30 PAYROLL	
ACH	5/30/2025	GREAT-WEST RETIREMENT SERVICES (EMPOWER)	150.00
	Manual Check	MAY 30 PAYROLL	
ACH	5/30/2025	WISCONSIN DEPARTMENT OF REVENUE-WI W/H	1,609.98
	Manual Check	MAY 30 STATE W/H	
ACH	5/30/2025	EMPLOYEE BENEFITS CORPORATION	60.00
	Manual Check	MAY ADMIN FEES	
ACH	5/30/2025	EMPLOYEE BENEFITS CORPORATION	35.00
	Manual Check	MAY 30 PAYROLL	
ACH	5/30/2025	EXPERT PAY CHILD SUPPORT	825.69
	Manual Check	MAY 30 PAYROLL	
ACH	5/30/2025	ALLIANT ENERGY/WPL	3,114.35
	Manual Check	APRIL ENERGY BILL	
ACH	5/30/2025	PREMIER COMMUNITY BANK	210.00
	Manual Check	SERV FEES	
50934	5/14/2025	AIT BUSINESS TECHNOLOGIES LLC	1,613.00
		FOXTEL USER FEES	
50935	5/14/2025	AT&T MOBILITY	258.25
		POLICE PHONE	
50936	5/14/2025	BAER INSURANCE SERVICES INC	2,358.00
		WORKERS COMP AUDIT	
50937	5/14/2025	BUREAU VERITAS NATIONAL ELEVATOR INSPECT SERV	93.02
		CUSTOMER NUMBER 4158536	
50938	5/14/2025	CAPSPECIALTY	50.00
		NOTARY BOND INSURANCE	
50939	5/14/2025	CHARTER COMMUNICATIONS	96.34
		MAY BILLING	

POOLED CASH

Accounting Checks

Posted From: 5/01/2025 From Account:
Thru: 5/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
50940	5/14/2025	EXPERT TOWING AND RECOVERY TOWING OF IMPOUND VEHICLE	159.30
50941	5/14/2025	FLOCK GROUP INC FLOCK SECURITY CAMERAS	9,000.00
50942	5/14/2025	FOND DU LAC TENT & AWNING FLAGS	317.00
50943	5/14/2025	KATRINA WESTPHAL REFUND FOR CANCELED PARK RESERVATION	315.00
50944	5/14/2025	MARIS ASSOC BOOKS	203.22
50945	5/14/2025	MCPMAHON ASSOCIATES INC BUILDING INSPECTION SERVICES	11,633.27
50946	5/14/2025	MIDWEST CONTRACT OPERATIONS INC SERVICES FOR JUNE	27,291.93
50947	5/14/2025	MIKE SCHOENBERGER EXPENSE REIMBURSEMENT	143.95
50948	5/14/2025	MINNESOTA MUTUAL LIFE INS CO JUNE LIFE INSURANCE	134.93
50949	5/14/2025	PEI PEP BILLING	25.00
50950	5/14/2025	PJ KORTENS & COMPANY, INC PROGRAMMING LABOR	647.50
50951	5/14/2025	QUALITY WASTE DISPOSAL INC DUMPSTER PICK UP	3,293.00
50952	5/14/2025	RAY'S SANITATION PORTABLE RESTROOMS	1,445.00
50953	5/14/2025	STATE OF WISCONSIN COURT FINES & Surcharges COURT COSTS/SURCHARGES	1,056.84
50954	5/14/2025	THE UNIFORM SHOPPE UNIFORM SHIRT	580.65
50955	5/14/2025	VENTEK INTERNATIONAL CLOUD BASED SYSTEM MANAGEMENT SERVICES	2,280.00
50956	5/14/2025	VERIZON WIRELESS APRIL CELL PHONE BILLING	161.58
50957	5/14/2025	WI DNR - ENVIRONMENTAL FEES ENVIRONMENTAL FEES	1,165.33
50958	5/14/2025	WINNEBAGO COUNTY TREASURER SURCHARGES	210.00

POOLED CASH

Accounting Checks

Posted From: 5/01/2025 From Account:
Thru: 5/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
50959	5/15/2025	HOME DEPOT BARN DOORS FOR LWP	3,942.62
50960	5/20/2025	RADTKE CONTRACTORS INC. BRIDGE LIGHTING	24,444.00
50961	5/20/2025	WITZKE ELECTRIC INC BRIDGE LIGHTING	57,865.00
50962	5/22/2025	ANTHEM LIFE STD - JUNE	235.00
50963	5/22/2025	BACKFLOW PREVENTION SERVICES LLC BACKFLOW PREVENTER TESTING	1,925.50
50964	5/22/2025	BADGER BOYZ GREENHOUSES, LLC PLANTS AND GRASS	322.00
50965	5/22/2025	BAKER & TAYLOR BOOKS	1,037.20
50966	5/22/2025	CENTER POINT LARGE PRINT BOOKS	292.17
50967	5/22/2025	CLIFTON LARSON ALLEN LLP PROGRESS BILLING FOR AUDIT	9,309.24
50968	5/22/2025	GFC LEASING COPIER LEASE	265.47
50969	5/22/2025	GILA LLC CC CONV FEE	712.00
50970	5/22/2025	HAWKINS WATER TREATMENT GROUP AZONE	8,745.29
50971	5/22/2025	KITZ & PFEIL INC PARKS EQUIPMENT	676.88
50972	5/22/2025	LAPPEN SECURITY PRODUCTS, INC REKEY LIFT STATION	347.00
50973	5/22/2025	LEO'S SERVICE OIL CHANGE AND TIRE ROTATION	90.84
50974	5/22/2025	LOGAN FULLER EXPENSE REIMBURSEMENT	128.02
50975	5/22/2025	MENARDS - OSHKOSH MAINTENANCE SUPPLIES	995.86
50976	5/22/2025	MIDWEST TAPE LLC DIGITAL MEDIA	648.98
50977	5/22/2025	MORTON SAFETY BUMP TEST STATION	918.64

POOLED CASH

Accounting Checks

Posted From: 5/01/2025 From Account:
Thru: 5/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
50978	5/22/2025	MUZA LAW LLC LEGAL SERVICES	870.00
50979	5/22/2025	NCL OF WISCONSIN INC. LAB SUPPLIES	921.57
50980	5/22/2025	OTIS ELEVATOR COMPANY ELEVATOR MAINTENANCE	125.00
50981	5/22/2025	QUILL COPY PAPER	59.34
50982	5/22/2025	RENNING LEWIS & LACY LEGAL COUNSELING	4,745.00
50983	5/22/2025	SPEEDY CLEAN DRAIN & SEWER TELEWISE 3RD ST AND GRANT ST	945.00
50984	5/22/2025	WINNECONNE NEWS CONDITIONAL USE NOTICE	583.78
50985	5/22/2025	WINNEFOX LIBRARY SYSTEM SWANK MOVIE LICENSE	290.00
50986	5/22/2025	WITHUHN PRINTING OFFICE SUPPLIES	210.25
Grand Total			306,582.78

POOLED CASH

Accounting Checks

Posted From: 5/01/2025 From Account:
Thru: 5/31/2025 Thru Account:

	Amount
Total Expenditure from Fund # 101 - GENERAL FUND	125,207.54
Total Expenditure from Fund # 219 - LIBRARY STATE INV POOL DONATIO	1,170.33
Total Expenditure from Fund # 221 - BEAUTIFICATION SPECIAL REVENUE	82,525.00
Total Expenditure from Fund # 230 - SOLID WASTE/ RECYCLING	21,314.74
Total Expenditure from Fund # 500 - GENERAL CAPITAL FUND	14,775.89
Total Expenditure from Fund # 601 - WATER UTILITY FUND	31,741.82
Total Expenditure from Fund # 602 - SEWER UTILITY	29,475.05
Total Expenditure from Fund # 603 - STORMWATER UTILITY	372.41
Total Expenditure from all Funds	306,582.78



VILLAGE OF WINNECONNE

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Amended Minutes

Village Board Special Meeting

Wednesday, April 23rd, 2025 6:30 pm

Village Board Room, 30 South First Street, Winneconne

Call to Order

Meeting called to order by President Boucher at 6:39 p.m.

Roll Call: Olson, Bouras, Janikowski, Stelzner, Krings, Miller, Boucher – all present.

Also present: Administrator Fuller and Attorney Chad Wade.

Pledge of Allegiance said in unison.

New Business

Motion by Boucher, second by Miller to appoint two village residents, Angel Elmer and Ian Livingstone, to the **Historic Preservation Committee** pending background check and majority board vote

Trustee Stelzner shared there is a third individual, Janet Eiler, interested in becoming a committee member once obtaining Village residency. When Janet Eiler becomes resident of Village, her appointment can be placed on the agenda – or ordinance can be reviewed for possible amendment on residence requirements.

Motion passes by roll call vote: Olson-aye, Bouras-aye, Janikowski-aye, Stelzner-aye, Krings-aye, Miller-aye, Boucher-aye – 7-0-0

Motion by Janikowski, second by Bouras to refer back to the **Planning Commission** the review of Katy's coffee trailer request to operate a non-conforming business at the Bieser Realty parking lot

Trustee Stelzner inquired about the timeline of events outlined in packet; President Boucher and Administrator Fuller described timeline, including the Planning Commission's efforts since the business idea was presented in January 2025. President Boucher discussed how Katie's coffee trailer (Kat's Kafe) does not align with the Village's Transient Merchant Ordinance (Chapter 469), due to the fact Katie intends to have a permanent residence at Beiser Realty, LLC and does not plan to be mobile. Continued discussion ensued regarding the Planning Commission's efforts in reviewing local municipality ordinances, including Green Bay's ordinances and requirements which are included in the meeting's packet. Trustee Janikowski agreed with President Boucher's position that Katie's coffee cart does not align with the current Village Transient Merchant ordinance.

Trustee Stelzner inquired if Katie had considered a brick-and-mortar location in the Village. Administrator Fuller discussed conversation with Katie in which Katie shared that a brick-and-mortar location is not a financially viable option currently; Katie does hope to become a brick-and-mortar business in the future.

President Boucher and Administrator Fuller reiterated efforts of working with local municipalities, as well as continued review of ordinances to prevent a situation in which Katie's coffee trailer would need to move locations on a cadence. An example was stated referencing Omro, in which a business that can mobilize but intends to stay in one place permanently would not be allowed, as this would provide an unequitable tax situation for brick-and-mortar businesses. Discussion ensued regarding requirements for electrical/plumbing, etc. in which Administrator Fuller directed any questions on the matter to be referred to the governing agencies (Winnebago County, State of Wisconsin, etc.).

Trustee Janikowski requested that Katie Harter of Kat's Kafe had an opportunity to speak; the Village Board extended the courtesy. Katie informed the Village Board of compliance with county and state requirements. Katie again confirmed she does not intend to have a mobile business. Administrator Fuller stated Village hasn't received copies of county and state documents.

President Boucher made a recommendation to the Planning Commission to update the transient merchant ordinance, including requiring applicable Winnebago County licenses, which encompass health inspections, as well as reviewing the creation of a peddler's permit for extended stays, and establishing a map to delineate suitable locations for vendors. The Planning Commission will meet May 12th at 5:30 p.m. President Boucher stated he is optimistic that the Planning Commission will have a recommendation on the matter ready to be brought to the Village Board during May 20th meeting.

Motion to table and refer to Planning Commission passes by voice vote 7-0-0

Confirm next meeting: May 20th, 2025, at 5:30 p.m.

Adjourn

Motion to adjourn by Olson, second by Bouras

Meeting adjourned at 7:58 p.m.

Motion passes by voice vote 7-0-0

Clerk Saray



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Minutes

Village Board

Tuesday, May 20, 2025, 5:30 pm

Village Board Room, 30 S. 1st St., Winneconne

Call to Order

Meeting called to order at 5:31pm.

Roll Call: Olson, Bouras, Stelzner, Janikowski, Krings, Miller, Boucher – All present.

Also present: Administrator Fuller and Attorney James Kalny

Pledge of Allegiance said in unison

Open Public Hearing

Hear public comment on Resolution 0415 – 6th Avenue and Adams Street Resurfacing: Resolution by the Village Board of the Village of Winneconne adopting the final resolution declaring intent to exercise special assessment powers under section 66.0703, Wisconsin statutes, for street resurfacing on 6th Avenue (Main Street to Twin Harbor Drive) and Adams Street (Second to Third Street), Winneconne, Wisconsin

1st call: No public comment.

2nd call: No public comment.

3rd call : No public comment.

Motion by Olson, second by Bouras to close the public hearing.

Motion passes by roll call vote: Bouras (aye), Stelzner (aye), Janikowski (aye), Krings (aye), Miller (aye), Olson (aye), Boucher(aye) 7-0-0

Regular Business

Motion by Olson, Second by Bouras to approve to approve consent agenda and payment of bills:

- April 30, 2025, Treasurer's Report/Budget Comparisons
- April 2025, Check Register

Motion passes by voice vote: 7-0-0

Motion by Bouras, Second by Olson to approve March 31st, 2025 Village Board Minutes

Motion passes by voice vote: 7-0-0

Motion by Bouras, Second by Olson to approve April 15th, 2025 Village Board Minutes

Motion passes by voice vote: 7-0-0

Motion By Olson, Second By Miller to approve April 23rd, 2025 Village Board Special Meeting Minutes

Motion passes by voice vote: 7-0-0

Communications

Mr. Tim Fitzgerald reached out to the Village regarding recording management and current policy. Written policy for State standard for maintaining recordings has been created.

Public Participation

Katie Harter of Kat's Kafe (resides at 6375 Dowling Road, Omro, business at 140 W. Main Street) – Regarding the proposed ordinance for Mobile Food Vendors, Ms. Harter stated that the proposed fee for mobile food vendors was too high, noting that other municipalities in the area have lower fees, and that the value of her coffee trailer should be taken into consideration in the fee. Additionally, she encouraged the Board to review the proposed hours in the ordinance, as the proposed hours would be difficult for her business that benefits from early commuters, school traffic, etc. Ms. Harter shared her disagreement with having to list the Village as an additional insured entity, as well as location requirements within the proposed ordinance.

Karen Foster (307 S. 1st Street) – Ms. Foster attended the Village's first Collaboration Meeting on May 15th, 2025 and stated the meeting was well presented and provided excellent information. Ms. Foster encouraged all Board members and residents to attend the next meeting (date TBD).

Jill Verich (resides in Town of Winneconne, business at 140 West Main Street) – As a representative of Mr. Andy Beiser, Ms. Verich expressed concern about the situation regarding Kat's Kafe, stating that she believes Katie is going through an undue, complex process. Ms. Verich requested that the Board reviews the proposed fee, stating that the cost should be tied to the administrative costs incurred in facilitating the licensing; she also encouraged the Board to review the proposed hours in the ordinance. Ms. Verich expressed that she is not aware of any brick-and-mortar storefront that would be feasible for Ms. Harter to rent/buy.

Administrator's Report

- **Business Update**
 - Wolf Run Estates continues to progress, with plans for multi-family development behind Klein Ford reviewed at the latest Planning Commission meeting. Renderings and drawings are expected by summer's end, with board review in early fall and construction starting no later than next spring.
 - Precision Plumbing's one-acre parcel, sold in March, is on track to break ground this year, with updates to follow.
 - Future land use discussions for the waterfront property in front of Village Hall are scheduled for the July Planning Commission meeting, where initial concepts will be presented.
- **Operations Update**
 - Village Hall will be closed in observance of Memorial Day (5/26/2025).
 - Over 10 policies and procedures have been developed as part of this year's initiatives.
 - The week of May 5th was National Clerk's week, and the week of May 12th was Police Appreciation week.
- **Key Meetings & Events**
 - Last week's County IDB meeting focused on expanding economic development partnerships.
 - Trustee Miller attended the EMS meeting, hosted by the Oshkosh City Manager and new Fire Chief.
 - Administrator Fuller and Michael Schoenberger participated in a housing market forecast with NAI Pfefferle.

- Administrator Fuller attended the GOEDC 10-year anniversary with the Board meeting on the following day.
- Administrator Fuller led the quarterly WCMA meeting, sharing updates and gaining insights from peers.
- The first collaboration meeting was held on May 15th, covering CIP, General Fund budgeting, and infrastructure planning.
- The Board workshop is scheduled for Friday, May 23rd with the agenda available online.

- **Finance Update**

- The Village is currently operating at 30% of the budget, remaining well below the 42% target projected by the end of May—consistent with the same point last year.
- The wage study update was presented to PFC and will serve as a key reference in the budget process.
- The final 2024 audit from CLA has been received, with their findings scheduled for presentation at the board workshop later this week.
- The 2026 annual budget process will commence in mid to late July, incorporating reviews of the five-year CIP, wage study, and all fund sources. BOE and support activities are underway.

Committee Reports

Beautification – Working with the Albright family for the bridge lighting ceremony on May 22nd, including creating a schedule for colors/patterns for events/holidays, training on the functionality of lights and researching restrictions on colors due to being on water way; Trustee Stelzner inquired about Joann Loy’s seat on the committee – Joann was inadvertently removed and will be added back to the committee list.

Cemetery – April 1st was cemetery cleanup day, preparation for Memorial Day continues including putting up flags and completing landscaping. The Cemetery Board has been discussing digitization of cemetery information, status of graves on hold, and options to purchase a duplicate cemetery map. Next meeting is June 2nd at 12:00pm.

Fire District – Met on May 12th; Trustee Bouras commented on the good effort on the open house. Ed provided updates on National Fire Protection Association (NFPA) tire replacement requirements (all tires of fire trucks must be replaced every 7 years). Annual hose testing will be conducted on June 7th, with last year’s testing was done at Fox Valley Technical College – this year’s testing will be at home base.

Historic Preservation – Met on May 28th and finalized efforts for cemetery dedication – June 7th at 2:00pm; invitations mailed for event to Board/donors. Next meeting will be May 29th.

Library – Did not meet in May. Staff is preparing for summer reading program.

Parks - Village landscape contractor is working on the restoration for the seawall and paving project this week at LWP. Fundraising for Marble Park master plan, Phase one is continuing. Oshkosh Area Community Foundation is working with the Village to find ways to fund our outdated comprehensive 5-year outdoor recreation plan. The Reworld company had a crew volunteer at Marble Park for Earth Day on April 22nd – thank you to the crew for the generous donation of time and energy.

Personnel & Finance- PFC reviewed draft wage study. Additionally, a draft Fund Balance Policy was presented. If interested in more information regarding municipal accounting/budget, consider attending the next Collaboration Meeting (date TBD).

Plan Commission- The Commission reviewed downtown ordinances (commercial district), discussed interest in allowing the sale of a parking lot, and conferred regarding establishing a Planned Unit Development “PUD” ordinance. Additionally, the Commission drafted the proposed Mobile Food Vendor ordinance.

Public Safety- Did not win T-Mobile Hometown grant, however, will reapply for grant. New PT Officer Hayley Ackerman has started and continues to train. Established 2 new parking zone to address safety concerns. PD is looking for fundraising ideas for operating/equipment cost – suggests a police vs firefighter soccer game.

Public Works- Met May 12th, and provided the following updates - work on 6th Ave commences, storm sewer on 5th Ave to prevent flooding issues, tracking 2,092 safe days, CMAR report received (resolution and report in packet), confirmed still on track for Ben, who will be graduating soon and planning to work full-time with Village. Additionally, long term plan to update wastewater plant (last updated 15 years ago) was discussed; State recommends updating every 20 years– Village is determining what needs to be updated/capacity in the next 5 years.

Old Business

None.

New Business

Motion By Bouras , Second By Olson to approve CMAR Resolution 5.1-2025 for 2025 Report for Wastewater Treatment Facility – Village received all “A’s” and one “B” – will work towards achieving all “A’s” for future reviews.

Motion passes by voice vote: 7-0-0

Motion By Krings , Second By Miller to approve the Alcohol licenses as presented for the licensing year July 1, 2025 through June 30, 2026 Alcohol license applicants in packet and as published.

Motion passes by voice vote: 7-0-0

Motion By Krings, Second By Miller to approve the Cigarette, Tobacco and E-Vaping licenses as presented for the licensing year July 1, 2025 through June 30, 2026

Motion passes by roll call vote: Bouras (aye), Stelzner (aye), Janikowski (aye), Krings (aye), Miller (aye), Olson (aye), Boucher (aye) – 7-0-0

Motion By Olson , Second By Janikowski to approve the Operator licenses as presented for the licensing year July 1, 2025 through June 30, 2026

Background checks completed for all applicants.

Motion passes by voice vote: 7-0-0

Motion By Janikowski , Second By Olson to approve a Temporary Class “B” picnic license for the Winneconne Youth Diamond Club for weekends of:

- June 6th - 8th, 2025
- June 13th -15th, 2025
- June 20th – 22nd, 2025

The Winneconne Youth Diamond Club (WYDC) completed all necessary documents for the Temporary Class “B” picnic license; additionally, the WYDC will have a licensed bartender on the premises.

Motion passes by voice vote: 7-0-0

Motion By Krings, Second By Miller to appoint Lori Allcox to the Cemetery Board as a resident member.

Motion passes by voice vote: 7-0-0

Motion By Olson, Second By Krings to approve a Direct Seller's Permit for Larae Monel Simonis (Dauntless Soul Brew, Co.)

The direct seller's permit will be issued for May 31st from 10am-12pm to sell coffee at 118 E Main Street. Background check was approved; health certificate received.

Motion passes by voice vote: 7-0-0

Motion By Bouras, Second by Olson to accept proposed Mobile Food Vendor Ordinance with the amendments below, including amending fee to \$500.

President Boucher shared that from initially learning about the business proposal (Kat's Kafe) less than 120 days ago, Administrator Fuller and the Planning Commission spent many hours researching and crafting a new ordinance that would not only be applicable to Kat's Kafe, but future similar uses. The draft ordinance (based on the Village of Fox Crossing) was presented and received the below comments/amendments by the Village Board:

- Insurance (5) (A)
 - Trustee Olson inquired with insurance company – original insurance amounts were likely related to car insurance for traditional mobile vendors
 - \$1,000,000 for general liability insurance was recommended as revision.
- Application for License (3)
 - (B)(10) “Written authorization from any permanent merchant retailing a similar product, if the mobile food establishment will be selling within 200 feet of permanent merchant” - reduced to 50 feet.
 - Mobile Food Vendor ordinance will require approval from Village (D) – amended to state “if approved by Village board”.
- License Fee
 - License fees are normally based on administrative burden/cost, not penalty – the fee should be commensurate with the application effort (including staff hours, inspections, anticipated police regulations, etc.) and typically can exceed \$250 plus range.
 - Board agreed that a fee of \$500 (revised from \$650 from Planning Commission recommendation) is appropriate.
- Business conduct regulations (8)
 - (D) In consideration with current noise ordinance (7am to 10pm), Chief Sauriol described that excessive noise is considered on a “case by case” basis – discretionary in nature.
 - The Village Board recommended the hours be amended to 6am-9pm – vendors must still comply with all noise ordinance requirements.
 - (M) “...other than on permissible property”
 - Cannot have chairs, etc. on village property/sidewalk, etc.
- Definitions (2)
 - Mobile Food Establishment - “edible goods are sold from movable...”
 - Amended to add “which has the ability to change location”.
 - Removal of word “boat”.

Zoning Restrictions

- “150 feet of Public entrance” – amended to 50 feet.

- (G) –strike sidewalk or curbside (all requirements below G stay)

Motion passes by roll call vote: Bouras (aye), Stelzner (aye), Janikowski (aye), Krings (aye) Miller (aye), Olson (aye), Boucher (aye) 7-0-0

Confirm next meeting

Tuesday, June 17, 2025, 5:30 pm – Village Hall Board Room

Important Dates:

Bridge Lighting Ceremony – Thursday, May 22nd from 7:00pm to 9:00pm

Board Workshop: Friday, May 23rd from 9:00am to 2:00pm

Memorial Day Parade – May 26th at 10:00am

Adjourn

Motion By Bouras, Second By Olson to adjourn the meeting.

Motion passes by voice vote: 7-0-0

Meeting adjourned at 7:33pm.

DRAFT



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Minutes

Village Board Workshop

Friday, May 23rd, 2025, at 9:00 am

Village Board Room, 30 South First Street

Call to Order

Meeting called to order by President Boucher at 9:00 am.

Roll Call: Olson, Bouras, Stelzner, Krings, Miller, Boucher –present. Janikowski – absent.

Also present were Administrator Fuller and Treasurer Schoenberger.

Pledge of Allegiance said in unison.

New Business

- 09-10:00 CLA Audit Review and Financial Brief
 - CLA was unable to brief the audit due to a family emergency. CLA will attend the next board meeting to review the audit.
- 10:00-11:00 Legal Brief and “how to be an effective board member”
 - Attorney Jim Macy gave a presentation on the responsibilities/expectations of the Village Board.
- 11:00-11:10 Break
- 11:10-12:00 Policy and Procedures Review
 - Administrator Fuller gave a high-level brief of municipal finance, CIP, and the tax levy.
- 12:00-12:30 Lunch
- 12:30-1:30 Working Groups. Refine and Develop Near and Far Range Goals/Initiatives
- 1:30-2:00 Final Comments and Alignment
- 2:00-2:10 Agenda Item

Motion by Olson, second by Krings to approve a Temporary Class “B” picnic license for the Saint Mary’s Parish picnic on June 8th, 2025

Motion passes by voice vote 6-0-0

Administrator’s Note: Public participation, including questions, comments, or interruptions, will not be permitted during this workshop. The session is dedicated to refining the governing body’s roles, expectations, and operational capabilities.

Adjourn

Motion to adjourn by Miller, second by Krings

Meeting adjourned at 1:50 pm

Motion passes by voice vote 6-0-0

BOARD AGENDA MEMO PAGE:

Village Board Meeting

Date: 6/17/2025

Department: Clerk

Title: Operator License Applications

Description: To approve the Operator Licenses as presented on attached form.

Motion: Consideration and action to approve the operator licenses as presented for the licensing year July 1, 2025 through June 30, 2027.

Ahlana Saray, Clerk

**2025 Operator Licenses - June 17, 2025
Village Board Meeting**

2025 License Number	Name Of Applicant
2025-045	Levi Morris
2025-046	Andrea Jane Krueger
2025-047	Pamela Jacobson
2025-048	Liam Wassoner
2025-049	Jordan Dunham

BOARD AGENDA MEMO PAGE:

Village Board Meeting

Date: 6/17/2025

Department: Administrator

Title: Personnel Grade and Step Program Policy

Description: Policy to classify employee grade pay scale and steps within each grade

Motion: Consideration and action to approve the Personnel Grade and Step Program Policy

Ahlana Saray, Clerk



VILLAGE OF WINNECONNE

The Community of Opportunity

Personnel grade and step program policy

The GRADE pay scale is the primary classification system for Village employees in the Village of Winneconne. It includes grades (GRADE-1 to GRADE-12) and steps (1–10) within each grade. Advancement depends on a combination of education, experience, performance, and time in service. This policy ensures fair, transparent, and structured compensation for all village employees while supporting the village personnel policy handbook.

Grade Structure

Employees are assigned a Grade (1–12) based on:

- Education and qualifications
- Experience and tenure
- Job responsibilities
- Market comparisons and Village needs

Each grade contains ten (10) steps, reflecting annual salary progression within the grade.

Step Progression Criteria

Standard Step Advancement

- Employees will advance one step annually, provided they:
 - Have completed at least two years of service.
 - Meet or exceed performance expectations in their evaluation.
 - Are approved by their department head, administrator, and personnel finance committee.

Accelerated Step Advancement (Performance-Based)

- Employees exceeding performance standards may be eligible for early step progression.
- High performers can advance two steps within a given period upon leadership approval.

Promotion-Based Step Placement

- Employees promoted to higher responsibilities may be placed at Step 5 or above, based on qualifications and experience within the appropriate grade.
- Additional performance evaluations may determine final placement.



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Market & Cost-of-Living Adjustments

- Salary steps may be adjusted annually based on:
 - CPI (Consumer Price Index)
 - ECI (Employment Cost Index)
 - Industry and municipal compensation trends
 - Promotions and leadership recommendations

Eligibility & Evaluation Process

- Employees must complete a formal performance evaluation each year.
- Step increases will be merit-based, linked to evaluation results.
- Additional considerations include:
 - Certifications or advanced education qualifying for supplemental increases.
 - Departmental needs impacting progression rates.

Structure

Grades 1-12 reflect increasing responsibility, skill, education, and job complexity. The following table provides a high-level overview of the type of role with corresponding grade.

Table 1

Grade	General Responsibility
1	Routine tasks with close supervision
2	Basic support, limited decision-making
3	Performs recurring tasks with moderate supervision
4	Performs skilled tasks, increasing independence
5	Specialized work; some decision-making
6	Advanced technical or operational duties
7	Independent work, some leadership
8	Supervision of staff, planning responsibilities
9	Manages teams/projects, develops procedures
10	Department-level leadership and decision-making
11	Strategic planning and departmental oversight
12	Organization-wide leadership, policy development



VILLAGE OF WINNECONNE

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Step Advancement & Compensation Review

- Personnel Finance Committee will review salary adjustments annually during the budgeting cycle.
- Any deviations from standard progression must be reviewed by the PFC committee.
- Employees facing delays in step progression may request a formal performance review. Must make their request through their chain of command.

Special Adjustments

- Exceptional cases may qualify for special step increases based on:
 - Organizational growth or restructuring
 - Critical skill development
 - Industry-based salary shifts
 - Leadership recommendations

Employees Who Have Maxed Out Their Grade

To ensure fair compensation, continued growth opportunities, and retention strategies for employees who reach Step 10 of their assigned grade and do not qualify for promotion.

Eligibility

- Applies to employees at Step 10 within their assigned grade.
- Employee's role does not extend beyond the current grade level (e.g., Operators in Grades 1-4 who do not qualify for Grade 5).
- Must maintain satisfactory performance evaluations to receive alternative compensation adjustments.

Compensation Adjustment Options

Longevity Pay for Step 10 Employees

- Employees who remain at Step 10 for two or more years will be eligible for longevity-based increases.
- Longevity pay will be fixed percentage adjustments (e.g., 1.5%–2.5% annual increases) separate from standard step increases.
- Adjustments may be capped to ensure budget sustainability while maintaining fair compensation.



VILLAGE OF WINNECONNE

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Market Adjustments & Cost-of-Living Raises

- Employees maxed out at Step 10 will continue receiving cost-of-living adjustments (COLA) based on:
 - Consumer Price Index (CPI)
 - Employment Cost Index (ECI)
 - Municipal salary studies
- COLA increases ensure continued wage parity without altering step placement.

Compliance & Fairness

- This policy ensures equitable pay progression for all municipal employees.
- No employee shall be denied a step increase based on non-performance-related factors however economic factors may delay normally scheduled increases and will be evaluated annually.
- All adjustments comply with local employment laws and Village budget constraints.

Table 2 Grade overview

Grade Level	Classification	Role Type	Examples of Positions
10-12	Executive Leadership	Strategic Decision Making	Village Administrator
8-10	Department Heads (Direct Reports)	Operational Leadership	DPW Director, Police Chief
7-9	Individual Contributors (High-Level Responsibility)	Finance & Admin Oversight	Village Treasurer
5-7	Supervisory Roles	Tactical Management	DPW Foreman
4-6	Administrative Support	Recordkeeping & Compliance	Village Clerk
1-4	Entry-Level & Technical	Operational Execution	DPW Operator, CSR

Key Considerations

- **Grades 10-12** are executive leadership roles responsible for municipal policy and strategic direction.
- **Grades 8-10** consist of department heads managing teams, overseeing department budget and operations.
- **Grade 7-9** includes high-responsibility individual contributors who do not have direct reports but manage critical functions.
- **Grades 5-7** include foremen and supervisors, ensuring day-to-day municipal operations.
- **Grades 4-6** focus on administrative and compliance roles, such as clerks and office managers.
- **Grades 1-4** represent field workers, technical staff, and entry-level administrative employees such as the CSR.



VILLAGE OF WINNECONNE

The Community of Opportunity

Table 3 Salary Overview

Annual Salary										
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
1	\$35,360	\$36,586	\$37,813	\$39,039	\$40,265	\$40,967	\$42,194	\$43,420	\$43,461	\$44,228
2	\$39,731	\$40,627	\$41,732	\$42,676	\$43,136	\$44,314	\$45,492	\$46,670	\$47,848	\$49,026
3	\$43,376	\$44,505	\$45,634	\$46,764	\$47,893	\$49,023	\$50,152	\$51,281	\$52,410	\$53,539
4	\$48,653	\$50,053	\$51,452	\$52,851	\$54,251	\$55,650	\$57,049	\$58,448	\$59,847	\$61,246
5	\$54,461	\$56,095	\$57,728	\$59,362	\$60,995	\$62,629	\$64,262	\$65,896	\$67,529	\$69,163
6	\$60,698	\$62,577	\$64,457	\$66,336	\$68,216	\$70,095	\$71,975	\$73,854	\$75,734	\$77,613
7	\$67,484	\$69,619	\$71,754	\$73,889	\$76,024	\$78,159	\$80,294	\$82,429	\$84,564	\$86,699
8	\$74,837	\$77,234	\$79,630	\$82,027	\$84,424	\$86,821	\$89,217	\$91,614	\$94,011	\$96,407
9	\$82,795	\$85,370	\$87,946	\$90,521	\$93,097	\$95,672	\$98,247	\$100,822	\$103,398	\$105,973
10	\$91,396	\$94,152	\$96,908	\$99,664	\$102,420	\$105,176	\$107,932	\$110,688	\$113,444	\$116,200
11	\$100,683	\$103,723	\$106,762	\$109,802	\$112,841	\$115,881	\$118,920	\$121,960	\$125,000	\$128,040
12	\$120,686	\$124,082	\$127,477	\$130,873	\$134,268	\$137,664	\$141,060	\$144,456	\$147,851	\$151,247

Hourly Salary										
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
1	\$17	\$18	\$18	\$19	\$19	\$20	\$20	\$21	\$21	\$21
2	\$19	\$20	\$20	\$21	\$21	\$21	\$22	\$22	\$23	\$24
3	\$21	\$21	\$22	\$22	\$23	\$24	\$24	\$25	\$25	\$26
4	\$23	\$24	\$25	\$25	\$26	\$27	\$27	\$28	\$29	\$29
5	\$26	\$27	\$28	\$29	\$29	\$30	\$31	\$32	\$32	\$33
6	\$29	\$30	\$31	\$32	\$33	\$34	\$35	\$36	\$36	\$37
7	\$32	\$33	\$34	\$36	\$37	\$38	\$39	\$40	\$41	\$42
8	\$36	\$37	\$38	\$39	\$41	\$42	\$43	\$44	\$45	\$46
9	\$40	\$41	\$42	\$44	\$45	\$46	\$47	\$48	\$50	\$51
10	\$44	\$45	\$47	\$48	\$49	\$51	\$52	\$53	\$55	\$56
11	\$48	\$50	\$51	\$53	\$54	\$56	\$57	\$59	\$60	\$62
12	\$58	\$60	\$61	\$63	\$65	\$66	\$68	\$69	\$71	\$73

Percent Increase									
Grade	Step 1-2	Step 2-3	Step 3-4	Step 4-5	Step 5-6	Step 6-7	Step 7-8	Step 8-9	Step 9-10
1	3.48%	3.35%	3.23%	3.14%	1.74%	3.00%	2.90%	0.90%	1.77%
2	2.25%	3.85%	2.64%	1.58%	2.81%	2.85%	2.84%	2.87%	2.84%
3	2.60%	2.55%	2.51%	2.42%	2.36%	2.33%	2.29%	2.20%	2.15%
4	2.88%	2.78%	2.71%	2.66%	2.64%	2.57%	2.46%	2.39%	2.34%
5	2.99%	2.91%	2.83%	2.74%	2.67%	2.61%	2.54%	2.48%	2.42%
6	3.10%	3.01%	2.91%	2.84%	2.76%	2.68%	2.61%	2.55%	2.49%
7	3.16%	3.07%	2.98%	2.89%	2.81%	2.74%	2.68%	2.61%	2.54%
8	3.20%	3.10%	3.00%	2.92%	2.84%	2.76%	2.70%	2.63%	2.57%
9	3.11%	3.02%	2.93%	2.84%	2.76%	2.69%	2.62%	2.56%	2.50%
10	3.02%	2.94%	2.86%	2.78%	2.71%	2.64%	2.58%	2.52%	2.46%
11	3.02%	2.93%	2.84%	2.75%	2.67%	2.60%	2.54%	2.48%	2.42%
12	2.82%	2.73%	2.65%	2.58%	2.51%	2.45%	2.39%	2.34%	2.28%



VILLAGE OF WINNECONNE

The Community of Opportunity

This policy establishes a structured, transparent compensation framework for all municipal staff. The grade and step program is designed to support consistent and predictable budget planning, improve the Village's ability to attract and retain qualified personnel, and promote fairness and clarity in employee compensation.

By aligning positions with defined grade levels and corresponding pay steps, the Village reinforces its commitment to equity, fiscal responsibility, and organizational excellence. This policy will be reviewed annually to ensure that all applicable tables have the most current inputs based on market trends, economic factors, and the Village's financial outlook.

Approved by:
Chris Boucher
Title: Village President
Date

Attested by:
Ahlana Saray
Title: Village Clerk
Date

BOARD AGENDA MEMO PAGE:

Village Board Meeting

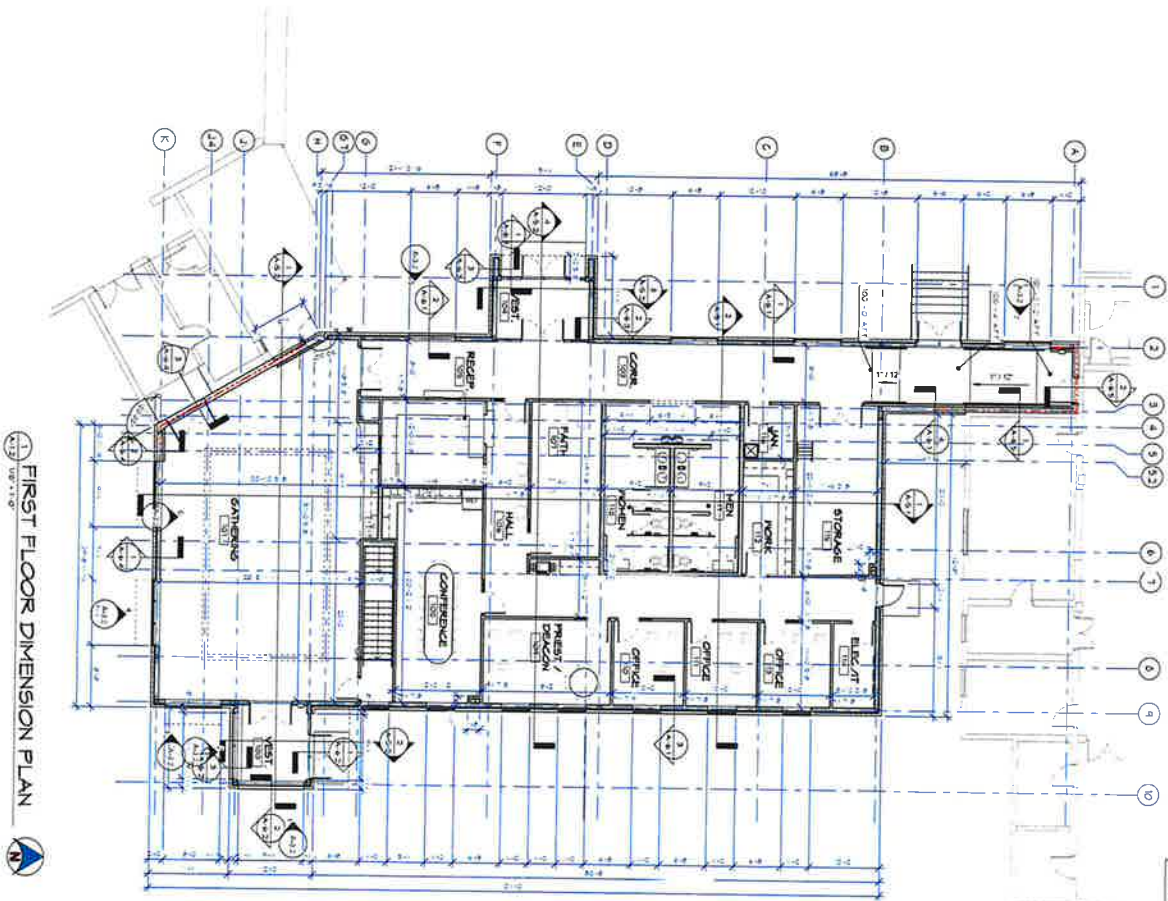
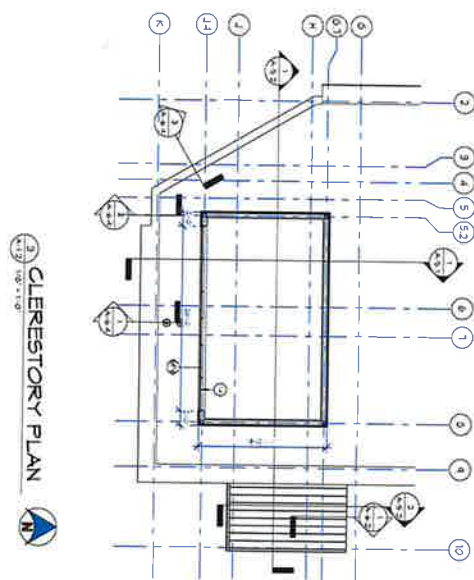
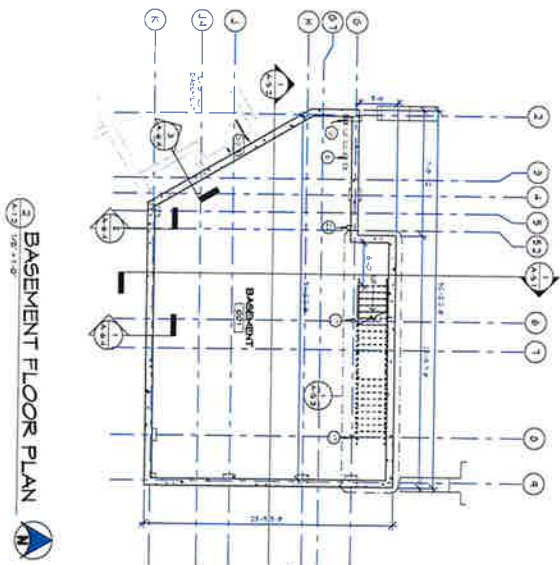
Date: 6/17/2025

Title: St. Mary's Parish Center Site Plan

Description: Building addition for St. Mary's Parish Center (210 Pleasant Dr.)

Motion: Consideration and action to approve to approve the site plan for the St. Mary's Parish Center.

Ahlana Saray, Clerk



DATE	DESCRIPTION

NOT FOR CONSTRUCTION

A-1.2

DATE: 05/07/2025
 PLOT: 23-115
 D. BY: [Signature]

REVISION HISTORY

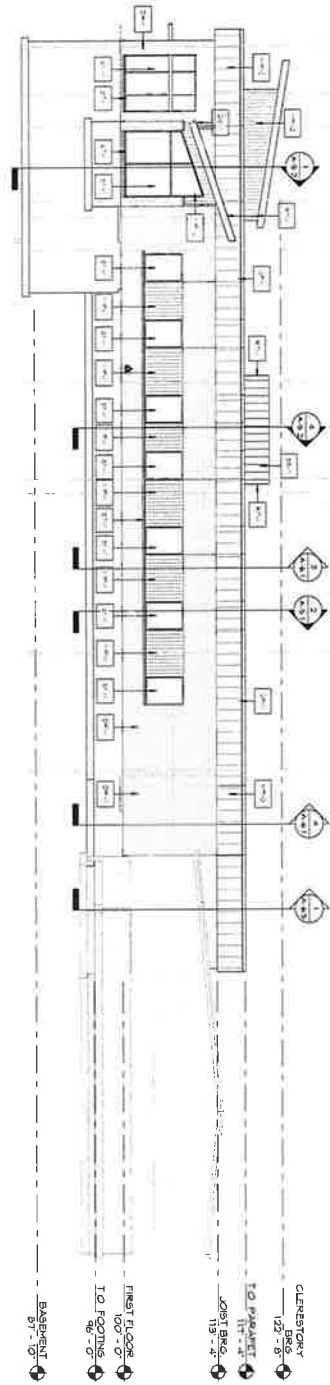
NO.	DATE	DESCRIPTION

A BUILDING ADDITION FOR:
ST. MARY'S PARISH CENTER
 WINNECONNE, WI

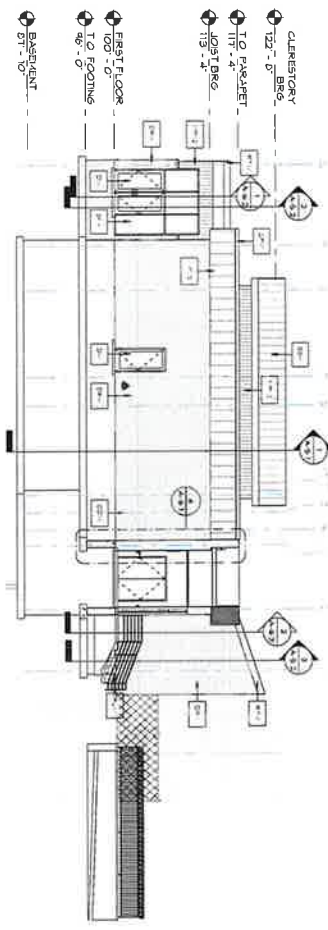
Gries
 Architectural Group Inc.

WINNECONNE OFFICE
 100 West Wisconsin Street
 Winneconne, WI 53090
 Phone: 920.722.2447
 www.griesgroup.com

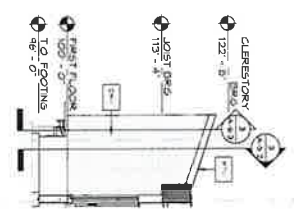
GREENSBORO OFFICE
 100 South Pine Street, Suite #101
 Greensboro, NC 27409
 Phone: 336.722.2447
 www.griesgroup.com



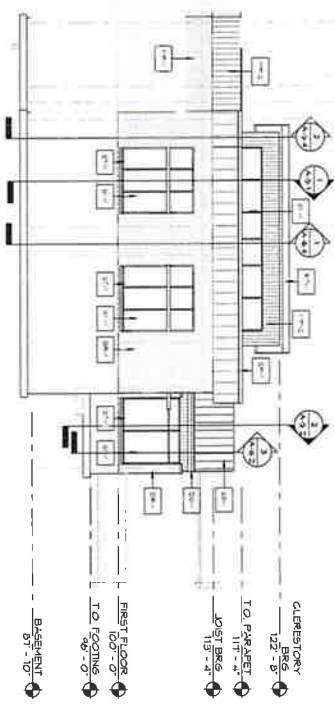
1 EAST ELEVATION



2 NORTH ELEVATION



3 SOUTH ELEV. - WEST



4 SOUTH ELEVATION

DATE PLOTTED: 5/7/2025 2:50:33 PM

NOT FOR CONSTRUCTION

DATE: 05/07/2025
 JOB: 23-115
 d. by: [redacted]

A-4.1

NO.	DATE	DESCRIPTION	BY

REVISION HISTORY

NO. DATE DESCRIPTION BY

A BUILDING ADDITION FOR:
ST. MARY'S PARISH CENTER
 WINNECONNE, WI

Gries
 Architectural Group Inc.

WISCONSIN OFFICE
 115 North Lincoln Street
 Winneconne, WI 53090
 Phone: 920-225-8481

MICHIGAN OFFICE
 112 South Lincoln Street
 Holland, MI 49424
 Phone: 616-225-8481

